

Director of Faculty Instructional Design Support

Degree Required:	MD, PhD, DO, or clinical doctoral degree
Experience:	Curriculum development experience and/or teaching experience at PSOM
Level of Job:	AC, CE, or Tenure-track faculty at the Associate or Full Professor level preferred, Assistant Professor level will be considered with demonstrated experience

Scope

20 % FTE (\$45,000 as salary support or stipend) to serve as the faculty leader of the faculty/educator instructional design support office. The Innovation Center for Online Medical Education (ICOME) is being reimagined as an instructional design support resource for faculty engaged in PSOM's education mission. We are seeking a faculty director of this initiative.

Job Description

- Serve as the faculty lead for the instructional design support office
- Assess and monitor three existing ICOME programs
- Oversee the work of an Administrative Director
- Prioritize the needs for PSOM faculty to innovate in curriculum development and over time support additional needs of our faculty
- Assure equity in the distribution of instructional design support across all PSOM education programs
- Work with the Administrative Director to create instructional programs that leverage the full capabilities of the CANVAS platform
- Develop assessment strategies for the work of this new office
- Create reports of projects completed for review by Education Council
- Attend Education Council meetings at prescribed intervals to provide updates
- Work closely with curricular leaders and assessment leaders across all PSOM programs
- Develop and implement a strategic plan with input of key stakeholders.
- Collaborate with other leaders in the medical school to foster a positive learning environment for students
- Other tasks as required

Required Qualifications

- PhD, MD, DO, or clinical doctoral degree
- Demonstrated ongoing education commitment at PSOM
- Knowledge and experience in curriculum development and teaching
- Knowledge and experience developing and delivering content in innovative formats
- Ability to objectively assess content and suggest needed changes when appropriate
- Organizational and managerial skills
- Critical and strategic thinking skills
- Demonstrable ability to work well with and communicate with others
- Must be a team player

Reporting Relationship: Joint report to the Senior Vice Dean for Academic Affairs and the Senior Vice Dean for Medical Education and informing Education Council