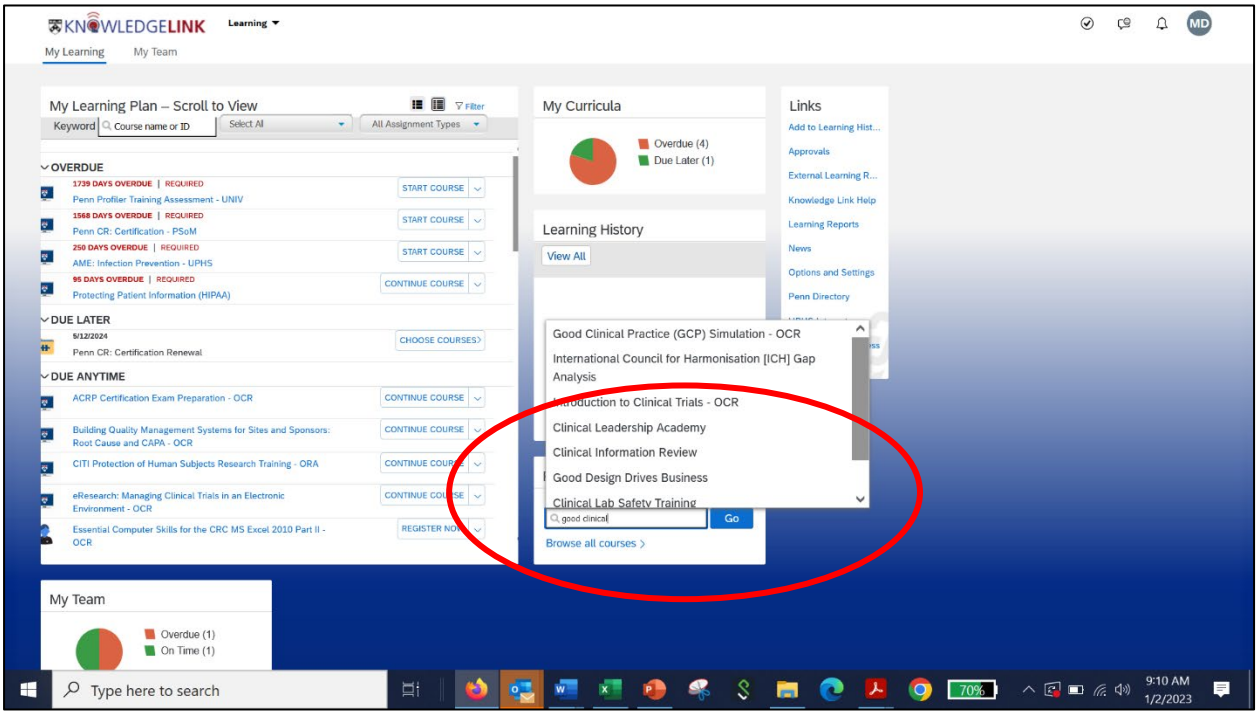
How to navigate the new Penn ACRP Moodle environment for clinical research courses

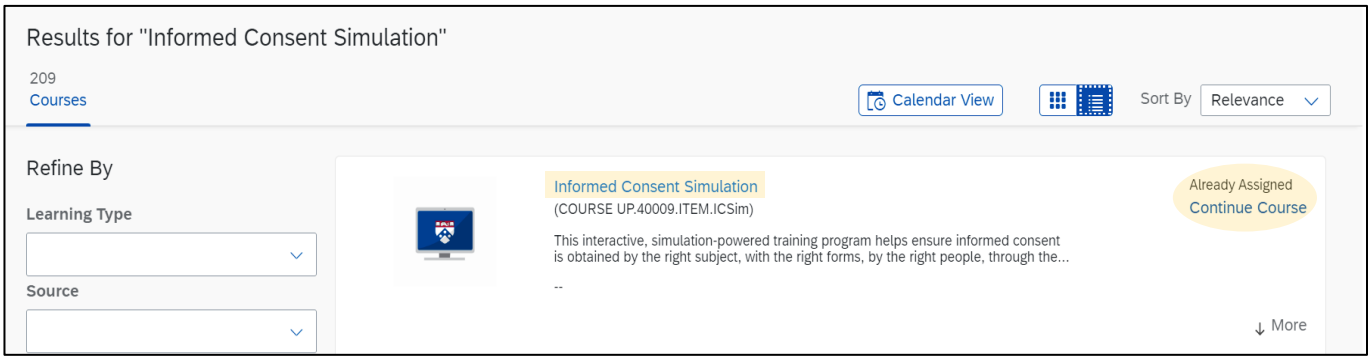
Starting January 1st, Sunday 2023, many clinical research training modules from the Office of Clinical Research changed platforms and the way Penn Medicine users will access training. OCR's clinical research training content provider ACRP (Association of Clinical Research Professionals) has changed their training website of choice, from Pro-ficiency to Moodle Workplace.

Steps on how to navigate the new Penn ACRP Moodle environment for clinical research courses:

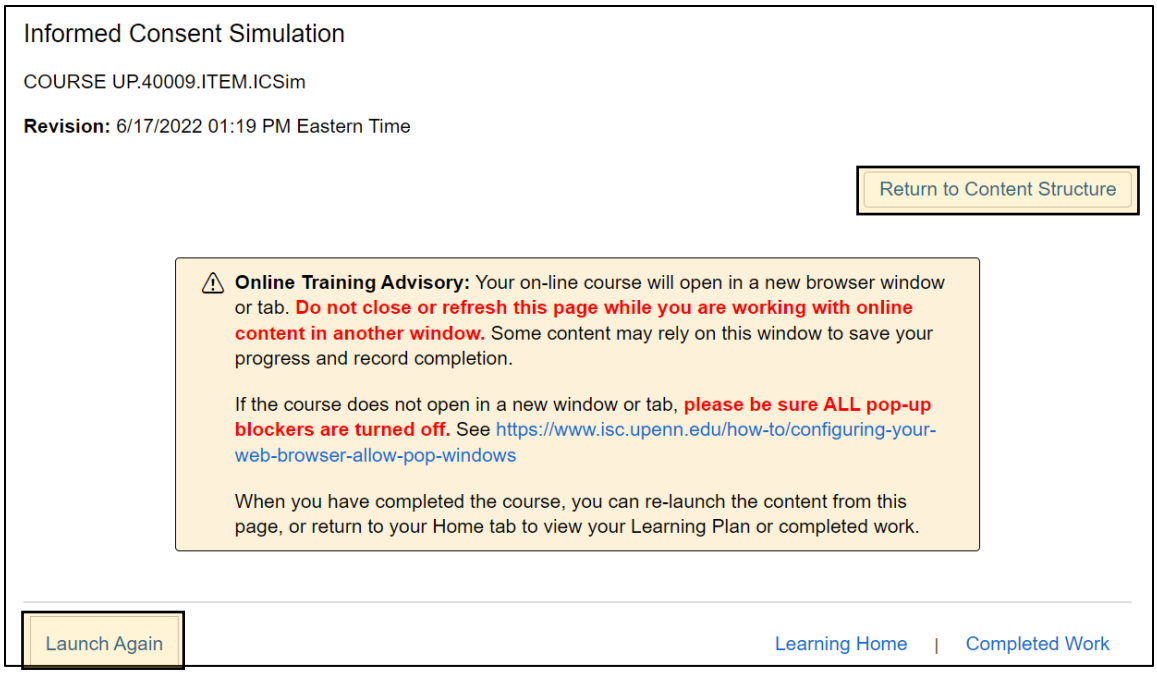
1. Log into Penn's LMS platform, Knowledge Link
    - https://knowledgelink.upenn.edu/
2. Search for the course you would like to take in the Search bar (bottom right)



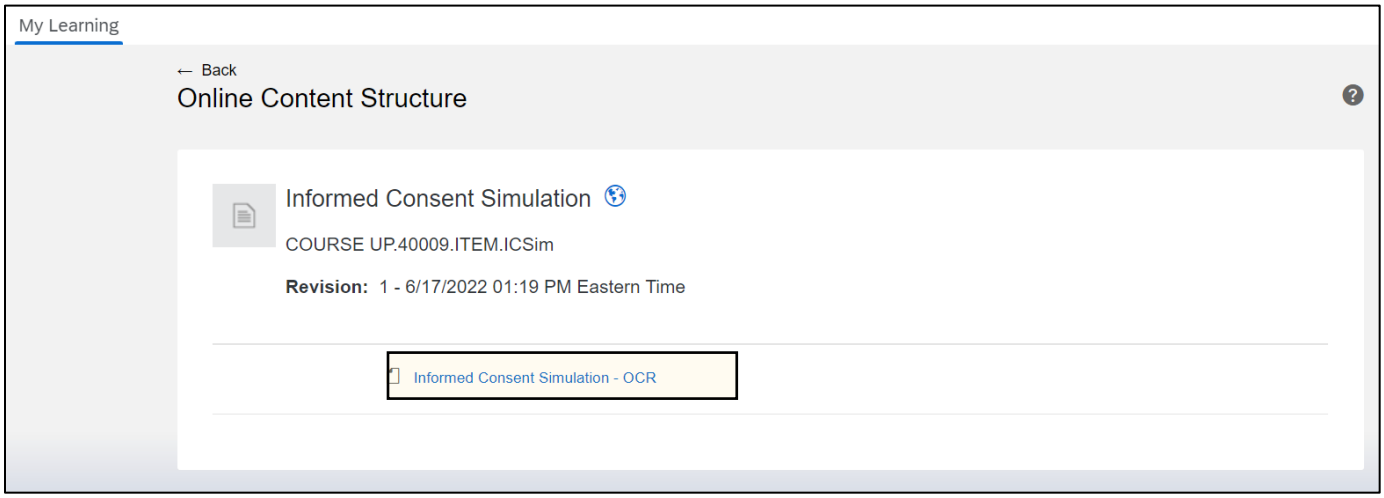
3. Choose course from catalog | Click on Start or Continue Course



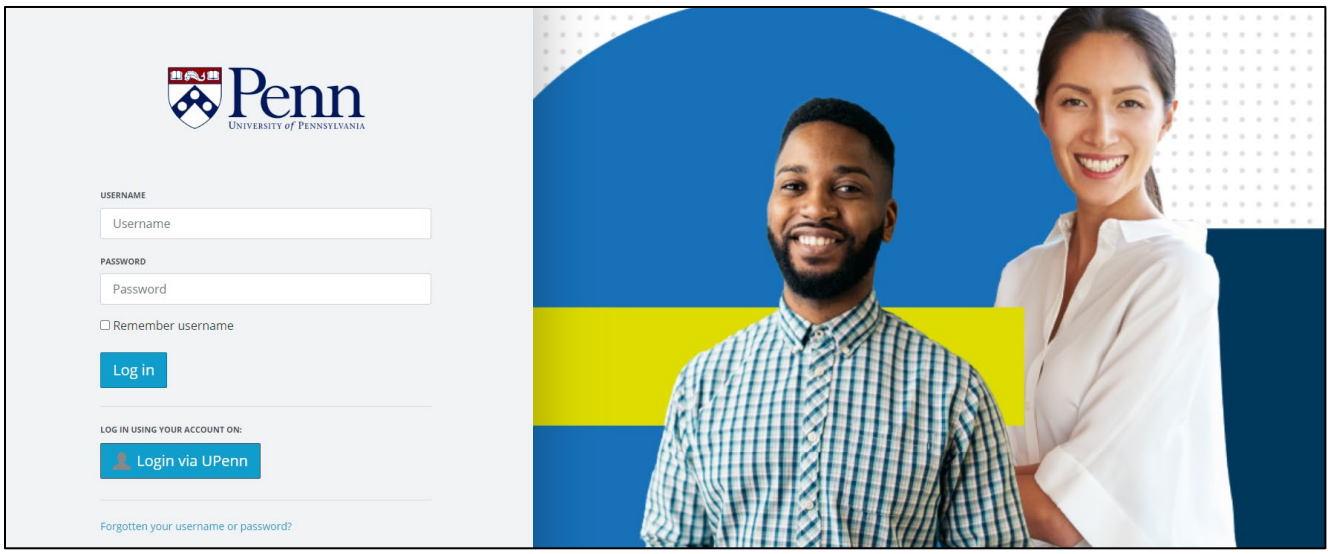
4. Click Start, Launch Again or Return to Content Structure



4a. Click Title Link

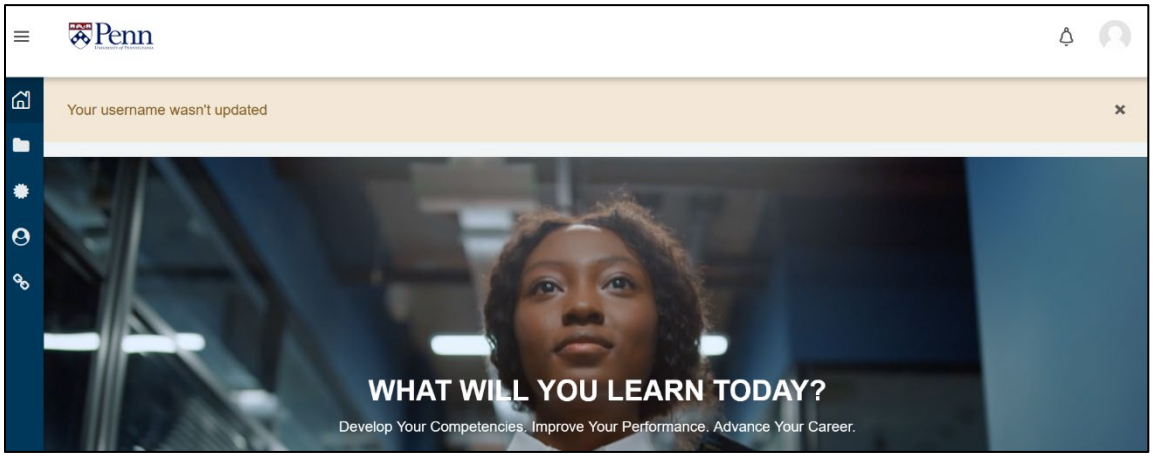


5. Course link in Knowledge should re-direct you to Penn- ACRP's platform, Moodle Workplace

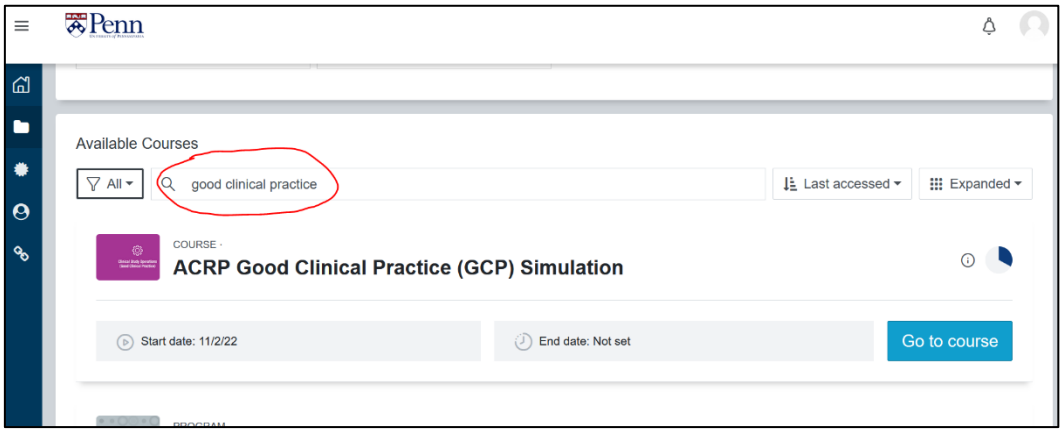


6. Click "Login via UPenn" Login using your PennKey credentials

7. This should bring you to your own Penn profile for ACRP



8. You may have to search for the course using its title or keywords again
9. Click “My Courses Dashboard” Folder icon on left hand side.
10. Scroll past the Courses in Progress section and go to Available Courses. Click on search bar to type in course name of choice



CURRICULA/ COURSES IMPACTED: To complete a curriculum listed below, note that you will need to complete some modules in KL and some in ACRP’s new environment. See list below for breakdown.

1. **Good Clinical Practice (GCP) Simulation – OCR**

2. **Penn Clinical Research (CR) Onboarding – OCR (Curriculum- 3 of 9 modules impacted to be taken in ACRP’s new environment)**

   - Good Clinical Practice (GCP) Simulation
   - Ethics and Human Subject Protection: Comprehensive Introduction
   - Informed Consent Simulation

NOTE: *The following modules function only and must be completed in Knowledge Link- Study Start Up and Management, Clinical Trial Finance Basics, Recruitment, Study Close out Overview, Full Onboarding Exam.*

3. **Penn Clinical Research (CR): Monitoring Onboarding Program (Curriculum- 5 of 15 modules impacted to be taken in ACRP’s new environment)**

   - Form FDA 1572: Get it Right the First Time - OCR
   - Building Quality Management Systems for Sites and Sponsors: Root Cause and CAPA
   - Key Skills for Ensuring Quality Control through Risk-Based Decision Making
   - eResearch: Managing Clinical Trials in an Electronic Environment
   - Clinical Trial Monitoring Basics
   - Good Clinical Practice (GCP) Simulation - OCR

NOTE: *The following modules function only and must be completed in Knowledge Link- Expanded Access Programs for Drugs and Devices, Investigational Device Exemption (IDE) Training, Investigational New Drug (IND) - Sponsor Training, OCR Monitoring Attachments, Principal Investigator Compliance Assessment Review – PICA, Protecting Patient Information (HIPAA), The Drug Development Process: ICH E8(R1) General Considerations for Clinical Trials*

4. **Penn CR: Certification Program (Curriculum- 4 of 4 modules impacted)**

- Introduction to Clinical Trials
- Clinical Trial Monitoring Basics
- Mastering the Event Reporting Cycle: Understanding Your Impact on Patient Safety
- The Drug Development Process: ICH E8(R1) General Considerations for Clinical Trials

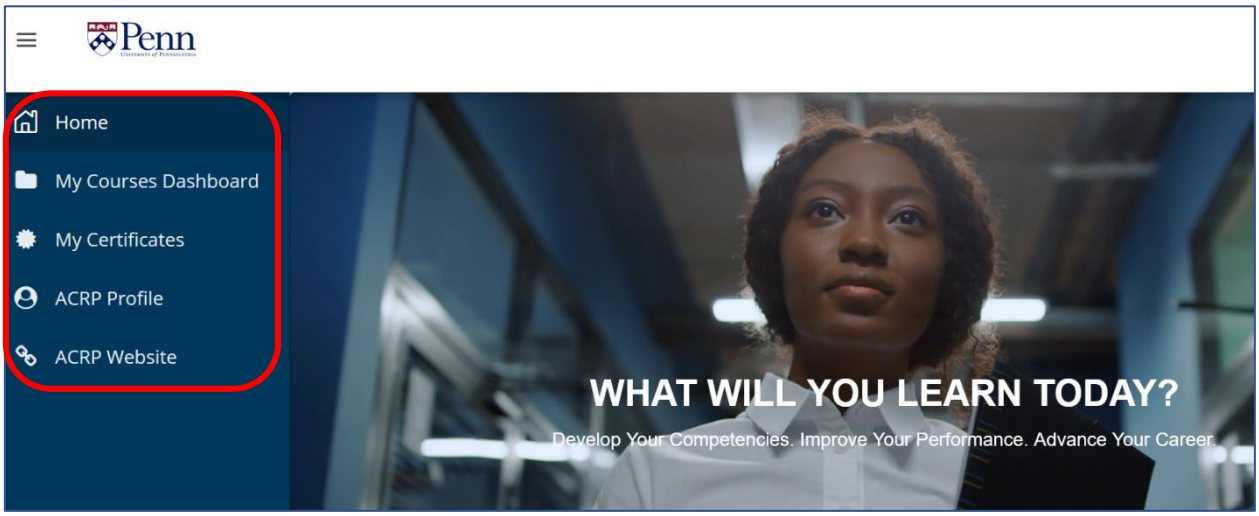
NOTE: *4 Hours of Human Subject Training must be taken in addition to the above modules. These could be in via Knowledge Link or ACRPs new environment or external human clinical research courses*

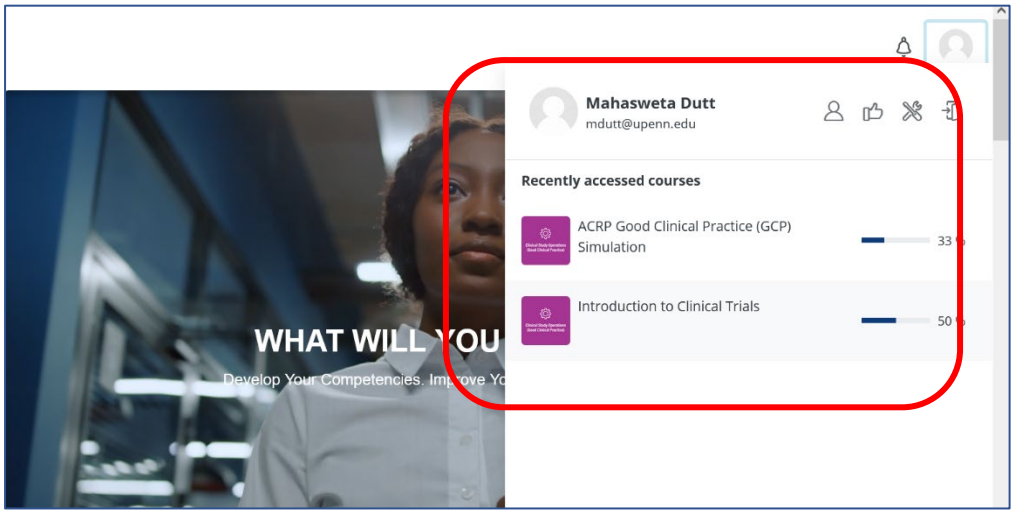
Here is the full list of courses offered in the Penn ACRP Moodle environment:

1. Ethics and Human Subject Protection: A Comprehensive Introduction
2. Informed Consent Simulation
3. Good Clinical Practice Simulation
4. Investigator Responsibilities
5. Introduction to Clinical Trials
6. Ethics and Human Subject Protection: A Refresher Course
7. The Drug Development Process: ICH E8(R1) General Considerations for Clinical Trials
8. Statistical Principles for Clinical Trials: Overview of ICH E9
9. Mastering the Event Reporting Cycle: Understanding Your Impact on Patient Safety
10. Using Metrics to Improve Subject Recruitment and Retention
11. ICH Gap Analysis
12. Understanding Clinical Trial Protocols: Key Considerations for Effective Development and Feasibility Review
13. Site Quality Management Tools: SOPs, Metrics, and Training
14. Clinical Trial Monitoring Basics
15. Mastering Budgeting at Your Site: Building and Negotiating Clinical Trial Budgets that Make Sense
16. Key Skills for Ensuring Quality Control through Risk-Based Decision Making
17. Trial Feasibility and Selection: Their Impact on Accrual
18. Implementing a Patient-Centered Informed Consent Process
19. Improving Recruitment, Accrual, and Retention in Clinical Trials
20. Form FDA 1572: Get it Right the First Time
21. Inspection Readiness: Best Practices for Managing Clinical Trial Inspections
22. Building Quality Management Systems for Sites and Sponsors: Root Cause and CAPA
23. eResearch: Managing Clinical Trials in an Electronic Environment
24. ACRP Clinical Research Knowledge Assessment (CRKA)

Other helpful buttons in the Penn ACRP Moodle environment:

- Left Menu contains link to My Courses Dashboard, My certificates.
- Right hand Profile drop down contains Recently Accessed Courses, and Logout screen.





Please reach out in case of questions, concerns to the OCR Operations email psom-ocrops@pobox.upenn.edu